



Referral Instructions

- A referral form will be provided. Send a completed copy with the claimant's information and medicals to:

Fax: 866 639 1266, or
Email: review@emeintl.com, or
Online: www.emeintl.com

- If you do not have a referral form, call our office at 1 800 639 1233 to have one forwarded to your location via email or fax.
- Make sure all relevant information is provided on the form.
- Send the most recent medical report containing the Impairment Rating, Disability Rating or P&S report (depending on state and term used). If more than one specialty is involved, please send all reports to EME to be categorized.
- If additional clinical reports were used to determine the Impairment Rating (MRI, X-ray, etc.), there may be a need to review those reports as well.
- Indicate the version of the AMA Guides to be reviewed along with any special circumstances. EME will supply a map of the regions for AMA Guides use.
- Please indicate the manner in which EME should transmit our report and invoice
- Files over 200 pages may be sent to EME at an FTP site specifically designed to upload large files. Please call EME for assistance with this service.
- If this is a RUSH case, please indicate so on the form. (Additional fees will apply).

The case will be assigned to a doctor for review and an answer will be provided within 3 to 5 days depending on the complexity of the case. Access to the doctor who completed the review is available. A phone consultation fee will be applied if defense counsel is involved.

Multi-trauma, psyche, cardio, respiratory, etc., may require an extended time frame for resolution and increase in cost. We will provide a quote for any case that will exceed \$800 prior to beginning. You can then approve or deny based on the quote.

EME provides PD ratings for indemnity purposes in CA. Wage, occupation and age information must be completed on form for this service. EME also can calculate benefits for cases in TN, TX and NV, as long as wage information is included.

